

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES  
JANUARY 19, 2005  
REGULAR MEETING**

<b>MINUTES</b>
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Supervisor Kirsh called to order the January 19, 2005 regular meeting of the Washington Township Board of Trustees at 7:30 p.m. at the Washington Township Municipal Building, 57900 Van Dyke, Washington, Michigan. The meeting was opened with the Pledge of Allegiance.

<b>Present:</b>	<b><i>Gary R. Kirsh, Supervisor, R J Brainard, Clerk; Linda S. Verellen, Treasurer; Fred Blonde, Wayne Durham, Patricia Jamison, and Dennis Stevenson</i></b>
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<b>Absent:</b>	<b><i>None</i></b>
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<b>Also Present:</b>	<b><i>Robert Seibert, Legal Counsel; Gerald Alward, Fire Chief; Janet Osterlund, Fire Department Administrative Assistant; Nancy Shimetz, Treasurer's Department; Thomas Urban, Cemetery Committee; Eric Flynn, Villages Of Washington Pointe; William Scarborough and Abbey Jacobson, Planning Commission; Michelle Tanguay, Romeo Observer Press; Christine Krawczyk; Harold Miller; Helen Sergott; Tina Stevenson; Rose Durham; Dale Matz; Art Fell</i></b>
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Motion by Verellen, supported by Jamison, to approve the **minutes** of the **January 5, 2005** regular meeting of the Board of Trustees as printed. Motion carried.

Motion by Stevenson, supported by Blonde, to adopt a Resolution approving payment of the **January 19, 2005 bills** as printed in the amount of \$2,671,155.30 (checks 56252 through 56333). Resolution unanimously adopted.

Motion by Jamison, supported by Stevenson, to receive for file the **January 1, 2005 Treasurer's Financial Statement** as printed. Motion carried.

Motion by Verellen, supported by Brainard, to receive for file the **Finance Manager's 3<sup>rd</sup> Quarter Financial Report** as printed. Motion carried.

Motion by Blonde, supported by Stevenson, to receive for file the **Fire Department January 5, 2005 Incident report** as printed. Motion carried.

Following a presentation by Nancy Shimetz of the Treasurer's Department, and upon recommendation of Treasurer Verellen (January 13, 2005) and Fire Chief Alward, it was moved by Verellen, supported by Jamison, to adopt a Resolution approving **renewal** of a **contract** with **AccuMed Billing, Inc.** for billing of non-resident emergency medical services and fire services in accordance with the provisions of the contract, and further to authorize the Supervisor to execute the contract in behalf of the Township. Resolution unanimously adopted.

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Motion by Verellen, supported by Jamison, to adopt a Resolution approving an **agreement** with **Ann Arbor Credit Bureau, Inc.** for collection of unpaid non-resident emergency medical services and fire services in accordance with the provisions of the contract, and further to authorize the Supervisor to execute the agreement in behalf of the Township. Roll Call: Ayes – Verellen, Jamison, Blonde, Durham, Stevenson, and Kirsh. Nays – Brainard. Resolution declared adopted.

Motion by Brainard, supported by Stevenson, to authorize the Fire Chief to **solicit bids** for replacement of Fire Department **Turn Out gear**. Motion carried.

Legal Counsel Seibert submitted an opinion (January 11, 2005) concerning the establishment of a special assessment district for **paving** of **31 Mile Road** that would include residents who do not front on the proposed district. It was Mr. Seibert's opinion that the Township may not assess parcels of property that do not have frontage upon 31 Mile Road.

Following a presentation by Thomas Urban of the **Cemetery Committee**, it was moved by Brainard, supported by Verellen, to approve the Cemetery Budget and include \$7,100.00 in the proposed 2005-2006 General Fund Budget for cemetery restoration pending final approval of the overall budget. Motion carried.

Motion by Blonde, supported by Stevenson, to **table appointments** to the **Planning Commission** to the February 2, 2005 meeting, pending recommendations by the Supervisor. Motion carried.

Motion by Verellen, supported by Stevenson, to **accept** with regret, the **resignation** of **Sharon Urban** as **Deputy Clerk** effective January 30, 2005. Motion carried. In correspondence dated January 18, 2005, Mrs. Urban detailed her reasons for leaving the position and noted the changes that have been made in the department during her tenure as Deputy Clerk.

On recommendation of Clerk Brainard, it was moved by Blonde, supported by Kirsh, to adopt a Resolution approving the **appointment** of **Christine M. Krawczyk** as **Deputy Clerk** and **Chief Election Clerk** effective January 31, 2005 at the negotiated Deputy Clerk salary plus \$6,000.00 for the additional duties of Chief Election Clerk, and further to authorize Ms Krawczyk to be enrolled in the Michigan Blue Cross and Blue Shield Community Blue PPO Option 1 medical program. Resolution unanimously adopted.

On recommendation of the Planning Commission (January 13, 2005), it was moved by Verellen, supported by Jamison, to adopt by Resolution **Ordinance No. 102-DD**, an amendment to the Zoning Ordinance No. 102, amending Section 18A – Village District (V-1), which will promote compact infill development that creates a continuous office and retail frontage, convenient and unobstructed pedestrian access and shopping experience, and compatible building appearance and architectural style and character. It was further resolved that the amendments will become effective ten (10) days after publication. Resolution unanimously adopted.

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Following discussion with Eric Flynn, Legal Counsel representing The **Villages of Washington Pointe**, it was moved by Brainard, supported by Verellen, to **table** the rezoning of parcels 04-28-476-007 and 008 pending the receipt and review of additional information from the developer. Motion carried.

Motion by Verellen, supported by Kirsh, to approve the **Value Added Farm Ordinance** for submittal to the Planning Commission for review and recommendation. Motion carried.

Motion by Jamison, supported by Stevenson, to adopt a Resolution approving the **Michigan Department of Transportation** Annual Application and **Permit** for miscellaneous operations within State Trunk Line Right of Way and further to authorize the Supervisor and Sewer & Water Department Superintendent to apply for any necessary permits. Resolution unanimously adopted.

Trustee Blonde submitted a proposal for returning the **Trustees salaries** to the previous formula that existed before November 20, 2004, which was a yearly amount of \$6,795.25. Trustee Blonde noted that the current formula, of \$3,600.00 annual plus \$125.00 per meetings attended, requires the Accounting Department to keep track of meetings attended and apply this to the retirement program which can fluctuate by the month. It was noted that this policy was established due to previous attendance of two Board members. Following discussion, it was moved by Blonde, supported by Durham, to adopt a Resolution rescinding a previous motion of the Board of Trustees of October 3, 2003 establishing Trustees salaries and to establish a **revised salary** of \$6,795.25 per year for each Trustee retroactive to November 20, 2004. Roll Call: Ayes – Blonde, Durham, Stevenson, Kirsh, Verellen, and Brainard. Nays – Jamison. Resolution declared adopted.

Motion by Kirsh, supported by Brainard, to appoint Supervisor Kirsh, and Trustees Blonde and Durham to serve as a **Paving Committee** to establish guidelines for future paving projects and to submit same to the Board for review. Motion carried.

Motion by Verellen, supported by Jamison, to receive for file the **Macomb County Sheriff's Year End Incident Report** for Washington Township. Motion carried.

The Board received notice of a **Master Plan meeting** to be held on January 27, 2005, at 6:30 p.m. concerning future development of Section 1 of the Township.

Planning Commission Chairman William Scarborough requested that the Township **post signs** on property proposed for **rezoning** as required by the Zoning Ordinance. Supervisor Kirsh noted that the signs have been purchased, but the Township is working on a proposal that will require that the developer post the signs as part of their rezoning application requirements.

The Board received correspondence from resident Steve Acton **commending** Sewer & Water Employee **Dale Matz** for his recent assistance above and beyond his duties. The Board added its' thanks to Mr. Matz and will place the letter in his personnel file.

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There being no further business, it was moved by Verellen, supported by Jamison, to adjourn the meeting. Motion carried, and the meeting was adjourned at 9:45 p.m.

**TOWNSHIP OF WASHINGTON**

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**R J Brainard, Clerk**