



**Charter Township of Washington Building Department**  
 57900 Van Dyke Washington, MI 48094 Phone (586) 786-0010 Fax (586) 752-6463

## Mechanical Permit Application

Authority:	P.A. 230 of 1971, as amended
Completion:	Mandatory to obtain permit
Penalty:	Permit cannot be issued

### I. PROJECT LOCATION

Street Address	Has a building permit been obtained for this project?	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Not Required
Name of Owner/Agent	Lot #	Subdivision

### II. APPLICANT INFORMATION (Contractor shall complete shaded section)

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	Phone:	Cell Phone:
		Fax	E-mail
Address		City	State
			Zip Code
Drivers License #	Date of Birth	Contractor License #	Expiration Date
Workers Comp. Insurance Carrier (or reason for exemption)		Federal Employer ID # (or reason for exemption)	
MESC Employer # (or reason for exemption)			

### III. PROJECT DESCRIPTION

Project Use	<input type="checkbox"/> Single Family	<input type="checkbox"/> Multi-family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Other
Describe Project in Detail					

### IV. PLAN REVIEW REQUIREMENTS

**Plans and specifications must be submitted for mechanical work except:**

- One and two family dwellings when the total building heating/cooling system input is 375,000 BTU or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

Such plans shall be prepared or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

Indicate the input rating of the heating system in this building	Indicate the size of the building in square feet
Indicate if plans are being submitted along with this application	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required <input type="checkbox"/> Submitted with building permit application	
<b>Note: required plans shall be submitted prior to the issuance of a permit.</b>	

### V. Signature of Applicant

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of Washington Township and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI Homeowner Affidavit)	Date
X _____	

### VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on the permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange for necessary inspections.

**COMPLETE REMAINING SECTIONS ON BACK SIDE OF APPLICATION**

Original Approval: Sep. 2010  
 Revision Level: 07  
 Revision Date: January 15, 2019

# Charter Township of Washington Building Department

## MECHANICAL PERMIT APPLICATION

**Inspection Requests: (586) 786-0010 Ext 1509**

All inspections called in before 3:00 p.m. will be scheduled for the next business day.

Inspections take place on Mondays, Tuesdays, Wednesdays, and Thursdays.

It shall be the full responsibility of contractor to schedule access for inspections to take place.

BUILDING PERMIT # \_\_\_\_\_

MECHANICAL PERMIT # \_\_\_\_\_

DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

**VII. Fee Chart** - Enter the number of items being installed, multiply by the unit price for total fee.

ITEM DESCRIPTION	FEE	# ITEMS	TOTAL
Base Permit Fee	\$50.00		
<b>Gas/Oil Fired Equipment</b> (check type)			
<input type="checkbox"/> Furnace <input type="checkbox"/> Boiler	Up to 100,000 BTU \$35.00		
<input type="checkbox"/> Unit Heater <input type="checkbox"/> Water Heater (non-residential)	100,000 to 400,000 BTU \$40.00		
<input type="checkbox"/> Make-up Air Unit <input type="checkbox"/> Air Handler <input type="checkbox"/> Generator (*see below) <input type="checkbox"/> Swimming Pool Boiler/Heater <input type="checkbox"/> Other	Over 400,000 BTU \$50.00		
<b>Solid Fuel Equipment</b> Woodstoves, Fireplace Stoves etc.	\$35.00		
Prefabricated Fireplace (gas)	\$35.00		
Chimneys, Direct Vent or +90	\$30.00		
Residential Water Heater	\$25.00		
Gas Piping (each opening)	\$10.00		
Bathroom, Dryer and Kitchen (less than 1,500 CFM) each	\$10.00		
Exhaust fans (1,500 CFM or more) each	\$40.00		
Residential /Commercial Ductwork New (per unit for multi-family)	\$40.00		
Addition/Alteration	\$30.00		
Electronic Air Cleaner	\$20.00		
Gas Logs	\$10.00		
Humidifiers	\$20.00		

ITEM DESCRIPTION	FEE	#ITEMS	TOTAL
Flue Liners	\$30.00		
Radiant Heat	\$35.00		
Solar Equipment Residential (each panel-includes piping) Non-residential	\$25.00 \$30.00		
Air Conditioning (*see below) < 15 H.P.	\$30.00		
Heat Pumps, Refrigeration, Geothermal (condensing unit) 15 H.P. to 50 H.P.	\$40.00		
Over 50 H.P.	\$75.00		
Chiller	\$90.00		
Cooling Towers	\$40.00		
V.A.V. Boxes	\$15.00		
Tanks Above Ground 275 gallons or less	\$20.00		
Over 275 gallons	\$35.00		
Underground 550 gallons or less	\$30.00		
Over 550 gallons	\$40.00		
<b>Fire Suppression/Protection System</b> (non-residential) (based on bid)			
<input type="checkbox"/> Insulation \$5,000 or less	\$30.00		
<input type="checkbox"/> Piping \$5,001 to \$10,000	\$50.00		
<input type="checkbox"/> Ducts \$10,001 to \$15,000	\$70.00		
Over \$15,001 - \$75.00 plus \$15.00 for each additional \$5,000 of value			
Incinerators	\$25.00		
Crematories	\$45.00		
Each Additional Inspection	\$50.00		
Other			
Registration	\$15.00		
<b>TOTAL FEE</b>			

**\*Mechanical equipment shall be located in the side or rear yard no more than 3 ft from the main structure. However, the mechanical equipment may be located in the side yard only in instances where the principal structure maintains a side yard setback of at least ten (10) feet from the property line.**

**VIII. NOTICE TO APPLICANT**

**GENERAL:** Mechanical work shall not be undertaken until a mechanical permit is issued. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.

**LOCK BOX:** If using a lock box, the number must be provided each time ANY inspection is requested. Lock box numbers will not be stored in our systems. If inspector is locked out, re-inspection fee will be charged. **NO EXCEPTIONS.**