

# Charter Township of Washington

## Planning and Zoning Department: Submission Requirements

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### **Site Plan & Minimal Revisions/Site Condo/Subdivisions/Temporary Use (over 1 acre)**

16 Copies of the Site Plan (sealed drawings)

Development Impact Statement- if required (please reference Section 3.05 in the Zoning Ordinance)

A CD with the complete plans in a PDF, (or email to [colemant@washingtontwpmi.org](mailto:colemant@washingtontwpmi.org) in a PDF)

Completed Planning and Zoning Application

Please refer to the Washington Township Zoning Ordinance [www.washingtontownship.org](http://www.washingtontownship.org)

### **Special Land Use/PUD/Rezoning/Multiple Family**

18 Copies of the Site Plan (sealed drawings)

Development Impact Statement- if required (please reference Section 3.05 in the Zoning Ordinance)

A CD with the complete plans in a PDF, (or email to [colemant@washingtontwpmi.org](mailto:colemant@washingtontwpmi.org) in a PDF)

Completed Planning and Zoning Application

Please refer to the Washington Township Zoning Ordinance [www.washingtontownship.org](http://www.washingtontownship.org)

### **Temporary Use (under 1 acre)**

1 Copy of the proposed temporary use including a site drawing and any temporary signage needed

Completed Planning and Zoning Application along with a letter from the owner granting permission if needed

Pre Planning Review required, contact the Planning & Zoning Dept. for an appointment

*Fee for both Pre Planning review and PC Review is \$75.00*

### **Signs- Planning Commission Review**

This is for 2 or more permanent signs and/or a Comprehensive Sign Package Review

10 Copies of the Proposed Signs including dimensions, location, landscaping and lighting

Completed Planning and Zoning Sign Application

Please refer to the Sign Ordinance in the Compilation of Ordinances [www.washingtontownship.org](http://www.washingtontownship.org)

**\* For an Administrative Sign Review, please refer to the Planning & Zoning Sign Application**

**\* For a Variance, please refer to the Zoning Board of Appeals Application**

### **Public Hearings will be held for the following applications:**

Special Land Use, Rezoning, Zoning Board of Appeals, PUD

Consent Judgment Amendments (if required by CJ Committee)

Planning Commission Meetings are held on the 2<sup>nd</sup> Thursday of each Month (unless posted otherwise), at 7pm in the Township Board Room. Copies of our agendas and minutes are available on our Township website.

If you have a question regarding any of the above applications, please contact Dana Coleman the Planning & Zoning Administrator at 586-677-4222 or by email at [colemant@washingtontwpmi.org](mailto:colemant@washingtontwpmi.org)

**Township Planning Consultant:**

Patrick Meagher, AICP, Community Planning & Management PC

**Township Engineering Consultant:**

Andy Wakeland, PE, Project Manager Giffels-Webster Engineers

**Township Legal Council:**

Christine Anderson, Law Offices of Seibert and Dloski