



# Charter Township of Washington

57900 Van Dyke Washington, MI 48094  
Phone: (586) 786-0010 Fax (586) 752-6463

## TEMPORARY SIGN PERMIT APPLICATION

DATE: \_\_\_\_\_

PZ PERMIT #: \_\_\_\_\_

APPROVAL IS REQUESTED FOR A TEMPORARY SIGN ON THE FOLLOWING PARCEL  
AN APPROVED APPLICATION IS REQUIRED PRIOR TO STARTING YOUR PROJECT  
A \$35 NON-REFUNDABLE REVIEW FEE IS DUE UPON SUBMITTAL

1. Property Address: \_\_\_\_\_

Name of Development or Business: \_\_\_\_\_

2. Firm or Individual using the sign:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

3. Legal Property Owner:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

4. Applicant:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

**Please provide the following information:**

1. Please show driveways.
2. Show location of sign and distances from centerline of street (70 feet to (112') feet depending on street and location. Distances from driveways, and distances to property line (must maintain ten (10') feet). **Note Residential districts have different requirements.**
3. Show the dimensions of A-Frame/Portable or Banner Signage (A-Frame/Portable Signage cannot exceed fifteen (15) square feet and Banners cannot exceed sixty (60) square feet except, the Village District does not allow more than fifteen (15) square feet for A-Frames and all other signs cannot exceed twenty-four (24) square feet.
4. Please show the height of A-Frame or Portable Signage (not to exceed six (5) feet from grade up).

**Indicate:**

**Type of Sign:** Portable  A-Frame  Banner

**Dimensions:** Width \_\_\_\_\_ Length \_\_\_\_\_

**Total Square Feet of Sign:** \_\_\_\_\_

**Sign Height (measured from grade to top of sign):**

Feet \_\_\_\_\_ Inches \_\_\_\_\_

1. Insert/draw picture of sign and show what sign will read
2. Attach approval letter from legal property owner.

**Please provide information as described above.**

STREET — IF PPLICABLE

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----- STREET

**Subsection 1.4**

**Sec. 5.00 Specific Regulations**

**(14) Temporary Signs.**

- (a) Unless otherwise stated, a business or organization shall be permitted to display one (1) temporary banner sign and one (1) feather sign (one (1) feather sign shall be permitted for each fifty (50) feet of singular road frontage with a maximum of two (2) feather signs per site at a time. Properties with over one thousand (1,000) feet of road frontage shall be permitted to display two (2) temporary banners and four (4) feather signs at a time. Feather sign(s) may be substituted with no more than one (1) freestanding portable sign per site.
  - (i) The feather signs shall not exceed twenty (20) square feet in display area or twelve (12') in height. Portable signs, of any kind, shall not exceed twenty (20) square feet in sign area and shall not exceed six (6') feet in height.
  - (ii) The temporary banner sign shall not exceed sixty (60) square feet in display area.
  - (iii) Temporary signage, excepting A-frames, located in the Village District shall not exceed twenty-four (24) square feet.
  - (iv) Portable signs may be LED/digital signage, however; manual copy signs shall not be permitted as portable signs. (Such LED/Digital signs shall meet the regulations of Section 183.005 (4)(c)(i), (ii), and (iii)).
- (b) A maximum of twelve (12) temporary sign permits shall be permitted for any one (1) business or organization during a calendar year, with a maximum display time of ninety (90) days total.
- (c) Signs shall include the permit number and date of issue, written in indelible ink on the face of the sign. Political signs shall not be subject to the requirement of this paragraph.
- (d) Temporary signs are subject to the general regulations (Section 183.006).
- (e) A-frame signage shall be permitted in all commercial zoning districts and within the Village Zoning District at all times of the year and only during business hours of the advertising business. All A-frame signs shall have a professional appearance. The use of such signs shall not count toward time limits or number of temporary signs permitted as cited above. A-frame signs shall not exceed fifteen (15) square feet in sign area and shall not exceed five (5') feet in height. A-frame signs shall be located immediately adjacent to the advertising business in a location which does not impede the ordinary flow of pedestrian traffic and/or provide a hazard to the public. These signs may contain changeable copy; both electronic and/or manual.

**183.006 General regulations**

**Sec. 6.00**

**(2) Prohibited Signs.** Unless otherwise specifically permitted under this Ordinance, the following signs and/or sign parts shall not be permitted or erected in the Township:

- (a) Cloth signs, balloon signs or displays, streamers, windblown devices, spinners, portable signs, trailer signs and pennants.
- (b) No flashing, animated moving or bare bulb-type signs or displays.
- (c) Signs affixed to or painted on street furniture.
- (d) Window signs, A-Frame signs, and any other sign not specifically authorized herein.
- (e) Changeable copy or LED/Digital signs, except as part of a monument sign or permitted temporary portable sign. No more than seventy-five (50%) percent of a permanent freestanding sign shall be utilized for changeable copy or LED/Digital signage unless otherwise specified in this Ordinance. Schools, churches and public buildings may utilize up to fifty (50) percent of the sign face for changeable copy or LED/Digital signs. Portable signs may be LED/Digital (as regulated in Section 183.005(13) herein), however, manual changeable copy signs shall not be permitted as portable signs. Digital signs shall meet the following requirements:
  - (I) All digital signs shall maintain auto dimming technology for nighttime use.
  - (II) Messages shall not change at a rate faster than once every five (5) seconds.
  - (III) The digital sign may not display light of such intensity or brilliance to cause glare or otherwise impair the vision of the driver, or results in a nuisance to the driver. Digital sign light intensity exceeding the following intensity levels (nits) constitutes "excessive intensity or brilliance". (refer to Ordinance 129)
- (f) Signs painted directly onto wall surfaces.
- (g) Vehicle business signs when not parked in a designated parking space designed and approved for the particular type of vehicle parked in such space. All vehicles displaying signage in a designated parking space shall be currently licensed and must be a working vehicle that is moved on behalf of the owner on a regular basis to carry out the functions of the business such as, but not limited to, transportation and deliveries. Trailers with, or without, signs shall not be placed in an approved parking space dedicated and approved as such for a business or site.

**(3) Location Requirements.**

- (a) No sign, except as otherwise permitted herein, shall be located in, project into, or overhang a public right-of-way or dedicated public easement, or are attached to a utility pole.
- (b) No sign, except those established and maintained by the Township, County, and State or Federal governments, shall be located within the triangle formed by the intersection of any road right-of-ways and/or access drive at points twenty (20') feet distant from the point of their intersection.
- (c) No signs shall be located so as to impede pedestrian or automobile traffic.
- (d) In no case shall a sign be closer than ten (10') feet to any property line. All signs shall meet the following minimum setbacks as measured in feet from the centerline of each road right-of-way (ROW) in accordance with the Township's Master Plan. An additional ten-foot (10') setback from road centerlines and property lines shall be required for all signs constructed in residential zoning districts on home sites.

**The above requirements are not all inclusive. Please refer to Ordinance 129 @ miwashington.com  
Applicant must read the Sign Ordinance and agree to comply with it.**

**Applicant's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BUILDING OFFICIAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Approved

Denied

**FROM:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO:** \_\_\_\_/\_\_\_\_/\_\_\_\_